

**2018
Tooele County Fair Booth Application
August 2, 3, 4TH, 2018**

Name of Business _____ Tax ID# _____

Person Responsible _____

Address _____

City _____ State/Zip Code _____

Email _____

Phone _____ Type & # of booth requested _____

Type of product in booth _____

Power Requests _____

- **VENDORS ARE RESPONSIBLE FOR THEIR OWN EVENT LICENSE FROM GRANTSVILLE CITY (435) 884-4603 OR (435) 884-4615.**
- **All information above must be filled out or the application will be immediately denied.**
- **No adjustments (electrical or size of booth) will be made upon set up.**
- **Upon receipt of application & fee, Tooele county Fair will send the vendor a confirmation email notifying acceptance.**
- **It is the vendors' responsibility to be knowledgeable of the regulations and standards which are part of the application.**
- **ALL BEVERAGE AND WATER (POSTMIX AND B&C) WILL BE A PRODUCT SOLD AND DISTRIBUTED BY THE PEPSI BOTTLING GROUP, WHICH IS THE PRIMARY PROVIDER FOR THE DESERET PEAK COMPLEX AND THE TOOELE COUNTY FAIR.**

Persons and/or organization who sponsor a fair booth agree by making application, that they will indemnify and hold harmless Tooele County, including their agents, employees or volunteers from and against all claims and/or damages that may arise out of the negligent or intentional acts of said persons, organizations or their agents, employees or volunteers.

I, _____, the vendor have read and agree to the Tooele County Fair regulations.

Signed _____ Date _____

Make checks payable to: Tooele County Fair Board

Mail to: Tooele County Parks and Recreation
47 South Main
Tooele, Ut 84074

Booth Regulations

Schedule:

Set up Time: Thursday 8 a.m. to 2 p.m. (daily food rental must be in by 8am)

Operating Time: Thursday: 5 p.m. to 9 p.m.
Friday: 10 a.m. to 10 p.m.
Saturday: 10 a.m. to 10 p.m.

**ALL BOOTHS MUST BE OPEN AND STAFFED DURING FAIR HOURS
BOOTHS, FOOD TRUCKS ETC. MAY NOT BE MOVED UNTIL CLOSING HOURS EACH DAY
AND MUST BE SET UP NO LATER THAN 8AM EACH DAY. IT IS PERFERRED THAT SITES
BE MAINTAINED IN PLACE ALL 3 DAYS OF THE FAIR.**

VENDOR FEE SCHEDULE

FEES ARE NON-REFUNDABLE

(\$50 discount for commercial & food vendors if returned by July 1 for 3 day space rental)

	Resident	W/Discount	Non-Resident	W/Discount
a. Commercial 10x10 Space	\$150	\$100	\$200	\$150
b. Hand Crafted Items	\$ 50	N/A	\$ 80	N/A
c. All midway food booths outdoor (3day)	\$200	\$150	\$250	\$200
d. All midway food booths outdoor **(1day)	\$ 75	N/A	\$100	N/A
e. Derby Event Food Booths (1 day event)	\$150	N/A	\$250	N/A

Derby Event Food booths must be sponsored by a local non-profit group.

* Items not hand crafted will be charged the commercial booth fee.

** 1 Day food vendors will be assigned space as available power hook up not guaranteed must be on ground by 8am day of rental and stay till 10pm.

• **Application and fee must be submitted to the Tooele County Fair Board no later than July 16, 2018.**
All booths spaces will be filled on a first come first serve basis.

If spots are still available after July 16TH, and you would like a booth space, there will be a \$25.00 additional fee.

• Outdoor booth spaces are 10'x 10'. Weights are required to secure temporary set ups against wind, if space is not provided by fair board. These booths are mainly for Food vendors and must be inspected for safety.

• Indoor booth spaces will be 10'x10'

• **Booths will not be taken down prior to 10 p.m. (Fair Closing) on Saturday, August 4th. any booths breaking down prior to this will lose all rights to apply for an application for the following year.**

• Food booths power is limited.

• Booth spaces with power are limited.

• The Fair Board reserves the right to deny any applicant and will except a maximum of three (3) vendors that sell the same type of product.

• **Booths must be manned at all times during fair hours. If not, the booth will be dismantled and the space will be sold.**

• Exhibitors/vendors must bag and remove garbage daily. A dumping receptacle will be provided.

• **Vendor Parking:** All vendors must unload and immediately move vehicles to a parking lot. No vehicles may drive on the grass or sidewalk. Vehicles parked anywhere except in a parking lot will be towed at the owner's expense. Vehicles will not be allowed into the vendor area until the fair has closed on Saturday

night. There is no reserved parking for the exhibitors/vendors. No exhibitor or vendor is given permission to park trailers or RV's in the paved parking lots.

- **Food Vendors: A menu of food/drinks must accompany your application.** If there is no menu your application will be immediately denied. Tooele County Fair will select food vendors based on menu. Vendors must comply to the menu provided and cannot change their menu unless they receive prior written permission from the fair board. **REMINDER: ALL BEVERAGE AND WATER (POSTMIX AND B&C) WILL BE A PRODUCT SOLD AND DISTRIBUTED BY THE PEPSI BOTTLING GROUP, WHICH IS THE PRIMARY PROVIDER FOR THE DESERET PEAK COMPLEX AND THE TOOEELE COUNTY FAIR.**
- Vendors not selected will receive a refund of the fee paid with this application.
- Vendors must provide their own sales trailer or tent (unless provided by the fair board), tables, chairs, extension cords, display, fixtures and internet access if necessary. Trailers and displays must fit into the designated area and cannot interfere with other vendors designated areas, walkways, access points or traffic ways.
- Under no circumstances is grease or any other liquid or solid waste material to be poured into trash barrels, dumpsters, drains or anywhere else on the grounds. Anyone found violating this rule will be subject to a fine and may jeopardize future contracts at the fair.
- One (1) 20 amp 110 volt outlet will be provided to those vendors requesting power. Power is limited and the application for power supply must show on your application request. Extension cords may be used to provide more outlets as long as you do not exceed 20 amps total are GFCI compliant and are secured as not to interfere with public walkway safety on the midway or derby arena. For additional outlets (20 amp 110 volt) there will be an additional charge of \$100.00 per outlet based on a 3 day event. Special power requests subject to an electrician's labor will be charged based on \$45.00 per hour plus cost of parts with a one hour minimum charge.
- Exhibitors/Vendors must bring their own GFCI protected cords or power strips to plug into Fair park power source to distribute power where needed inside their booth. Tooele County Fair does not supply wiring, cable, extension cords, adapters or special connectors of any kind. All extension cords or wiring must be properly taped down to the floor or asphalt or tucked away to avoid potential trip or safety hazards. Cords will not be allowed to be taped down across walkways.
- **A \$200.00 fine and/or expulsion from the fair will be assessed to anyone found entering into Fair park electrical panel or tampering with electrical lines or outlets in any way.**
- Electricians have been instructed not to provide service to any appliance, trailer or panel that is not properly grounded. Electricians will not provide service to non-UL approved equipment, faulty or hazardous equipment.
- Fire extinguishers are required if you are using equipment with open flames, propane tanks for grill or any other pressurized tanks, such as those used for fountain soft drinks, must be secured so they cannot fall and damage valves.
- **Ticketed events:** Entrance passes will be required for all exhibitors/vendors who have purchased a booth at ticketed events. Tooele County Fair will provide **8 PASSES PER EVENT to those exhibitors/vendors, should you require additional passes for yourself or the people manning your booth, they will be available for purchase one week prior to the event at the cost of \$5 per pass. All those issued passes must work have worked or assisted in the booth during the event.** Exhibitors/vendors will not be

permitted to leave entrance passes in the ticket booth for their employees or volunteers to pick up when they report to the event. **PASSES MAY NOT BE TRANSFERRED.**

- **No exhibitor/vendor will be permitted into a ticketed event without an approved event pass. No exceptions.**
- All outdoor exhibitors/vendors not using fair board provided tents or canopies must provide your own tie down needs. We recommend water barrels, sandbags or 5 gal buckets of cement. **NO STAKES.**
- Tooele County Fair Board cannot control the weather, please be prepared for any and all types of weather. **Be wind prepared**, No refunds due to weather.
- The Tooele County Fair Board reserves the right to refuse the rental of space and to limit or refuse exhibition rights to anyone.
- **Insurance:** The Tooele County Fair Board is not responsible for the loss of exhibits or food borne illness' during the Tooele County Fair for any reason. All vendors are required and responsible to provide a copy of insurance to the Tooele County Fair Board with your application. Vendors are urged not to leave valuable merchandise in the booth overnight. See vendor insurance requirements.
- **Security:** Security will be provided each day and night during the fair by the Tooele County Sheriff's Office. It is encouraged that items be secured in each vendor area, expensive items should be secured during the evening off site and returned each day. The Tooele County Fair Board its volunteer's, employee's or officers of the Tooele County Sheriff's Office will not be held responsible for any item damaged, stolen or lost during the event. **THE TOOEELE COUNTY FAIR BOARD ASSUMES NO RESPONSIBILITY FOR ITEMS LEFT OVERNIGHT IN VENDOR SPACES.**
- **Sales Tax:** The Utah State Tax Commission will issue at the Fair to the vendor a temporary sales tax ID number specifically for this event. It is the vendors' responsibility to pay sales tax on all items sold and Tooele County will not be responsible for unpaid taxes.
- The Tooele County Fair Board expressly denies responsibility for electrical failures, and any damage to equipment or property, caused by drops or increases in power supply, low voltage or power surges.
- **Cancellation/Refund:** Vendors who wish to cancel will forfeit all fees paid. Tooele county Fair is not responsible for loss of sales due to inclement weather, wind or excessive noise from the carnival, entertainment or other attractions at the fairgrounds. Booth fees are non-refundable.

ALL BOOTHS ARE REQUIRED TO PURCHASE A GRANTSVILLE CITY SPECIAL EVENT LICENSE FROM GRANTSVILLE CITY. YOU WILL NEED TO CONTACT CHRISTINE WEBB AT (435) 884-4603 OR KERRI ANDERSON AT (435) 884-4615. APPROVED VENDORS MUST SUBMIT A COPY OF THEIR LICENSE BY JULY 16, 2018.

ALL FOOD BOOTHS ARE REQUIRED TO PURCHASE A FOOD ESTABLISHMENT PERMIT FROM THE TOOEELE COUNTY HEALTH DEPARTMENT AT (435) 277-2300. THE FOOD ESTABLISHMENT LICENSE MUST BE SUBMITTED WITH THE VENDOR APPLICATION.

FOR ADDITIONAL VENDOR INFORMATION PLEASE CALL:

**FOOD BOOTHS: TRACY SHAW 435-830-3570 E-MAIL: ttoelesnowie@gmail.com
COMMERCIAL VENDORS: APRIL RIGGS 385-424-4405 E-MAIL: 68riggs@gmail.com**

FAIR BOARD USE ONLY

Date received _____

Amount Paid _____

Booth Type _____

THANK YOU FOR YOUR APPLICATION

2018-04-11